

TERMS AND CONDITIONS

1. Fees are payable in advance. They are not subject to VAT.
2. Payment has to be made at the latest upon the first class.
3. If payment has not been made in time, upon the first class, you will receive a reminder and an additional fine of 100 DKK each week.
4. Payment is due even if you don't attend the course you signed up for.
5. Course fees cannot be refunded under any circumstances once the first class of the course has taken place.
6. Payment of fees in instalments is not accepted.
7. Course fees do not include textbooks. Please note that textbook fees cannot be refunded under any circumstances.
8. Any existing student benefiting from the early enrolment discount must make the payment before 8:30pm on the deadline date informed in the related offer.
9. Tuition fees are refundable only if requested in writing to the administration office (cours@institutfrancais.dk) before the first class of the course.
10. No total or partial refund can be granted for classes not attended. Institut Français du Danemark cannot accept any responsibility for unforeseen changes in students' circumstances (family, employment, health, etc.) that may prevent attendance.
11. Course fees will be refunded in full if a course is cancelled or closed due to an insufficient number of students, or for any other reason beyond our control.
12. Unless otherwise specified, our classes are limited to 12 students per class.
13. Please note that if a course level proves to be inappropriate, transfer to another one is possible only before the third class of the course at the latest, depending on availability.
14. The institution is closed for 1 week at Christmas and 2 week in July.
15. Institut français du Danemark reserves the right to refuse admission.
16. Any complaint or commendation can be made in writing to the administration office (cours@institutfrancais.dk).
17. Enrollment made on through our website indicates that you agree to the terms and conditions.